



Scottish Handball Association

[Minutes of Board Meeting held on Tuesday 27th June 2017 at Ravenscraig RSF, Motherwell, 7pm.](#)

Attendees: Stephen Neilson, Abrar Hameed, Margaret Strachan, Monika Wilkinson, Steven Grier, Anne McLaughlin

Skyped in: Jim Rankin.

Apologies: Claire Bullen, Chris McManus.

COO informed Board that Claire Bullen had resigned due to work commitments.

(Minutes and all reports had been emailed to Board on 20.06.17)

1. PREVIOUS MINUTES : Approved - proposed JR, seconded MS

2. EQUALITY:

Equality Inclusion grant for £25k has been approved by S/s. Project to target areas of social deprivation and females in sport in South Ayrshire - 2500 children, 40 Primary schools and 8 secondary schools. COO will oversee project with support from Active Schools co-ordinators and delivery.

3. BUDGET 17-18:

COO gave overview of proposed budget and discussed areas of uncertainty, mainly around performance. New National Academy to start in August and squad's payments centralised.

Budget based on previous years' reflecting surplus/deficit in financial year and grants.

Board approved Budget 2017-18.

4. KPMG AUDIT:

Report 15.12.15 focussed on 8 areas of assessment. Outcome - Satisfactory with comments.

Next Audit due April 2018.

AB to have overall ownership for audit and Board to take on action points.

(allocated responsibilities in Board Action Plan).

All Board to review policies.

ACTION: All Board

5. RISK REGISTER :

COO discussed RAG Report required by KPMG and Board given areas of responsibility.

Risks

Financial – AB

Physical – SN

Human Resources- JR

Governance- SG

Technological – SN

Corruption- MW

Child Protection – SG

ACTION: All Board to review



6. FINANCIAL REPORTS:

Reports discussed and areas of shortfall in coaching and shop. This due to changes in staff and new online shop set up.

Year End Accounts to be submitted to Accountants beginning of July.

Budget Report - Grant income to be checked against SAGE.

ACTION: COO

7. CHILDREN FIRST UPDATE/CHILD PROTECTION: :

PVG checks for coaches almost complete and updated register requested.

Training opportunities for Clubs and Board to be offered at AGM – Date to be confirmed.

8. EHF CONGRESS:

Congress to be held in Glasgow 19/20 June 2018. COO meeting EHF representative in Glasgow on 29/6 to finalise venue and facilities. EHF have requested staff management in 4 keys areas: Finances, Transport/Accommodation and Congress. JR to look into Transport.

COO to review and allocate volunteers.

DONM: September TBC

COO closed meeting and thanked all in attendance.