Annual General Meeting minutes

5th September 2023 - online

| Version: | **1** |
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| Adopted on: | **20.09.21** |
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| **Club/Board/Organisation** | | | **Name** | | | **Attendance** |
| --- | --- | --- | --- | --- | --- | --- |
| **University of Edinburgh HC** | | | **Elizabeth Muse** | | | **Dial-in** |
| **Stirling University HC** | | | **Alice Coget** | | | **Dial-in** |
| **Heriot Watt HC** | | | **Hector Garcia Lopez** | | | **Dial-in** |
| **Kelvinside Academy** | | | **Fiona Kennedy** | | | **Dial-in** |
| **Tryst** | | | **James Yule** | | | **Dial-in** |
| **EK82 HC** | | | **Linda Burt**  **Lorna Kelly** | | | **Dial -in**  **Dial -in** |
| **Edinburgh HC** | | | **Mounir Iddir** | | | **Dial-in** |
| **Livingston HC** | | | **Alan Strachan** | | | **Dial-in** |
| **Troon HC** | | | **Alison Braddock** | | | **Dial-in** |
| **Glasgow HC** | | | **Fran Cuellar** | | | **Dial-in** |
| **SHA CEO** | | | **Ewan Hunter** | | | **Dial-in** |
| **SHA Development Officer** | | | **Eilidh MacDonald** | | | **Dial-in** |
| **SHA Development Officer** | | | **Allan Stokes** | | | **Dial-in** |
| **SHA Operations Manager** | | | **Julia Stenhouse** | | | **Dial-in** |
| **Board Advisor** | | | **Jim Rankin** | | | **Dial-in** |
| **Incoming Chair** | | | **Beverley Francis** | | | **Dial-in** |
| **SSA Executive Administrator (minutes)** | | | **Marcin Zdrojewski** | | | **Apologies** |

## Welcome and introductions

Ewan Hunter, the CEO welcomed everyone, to the meeting and outlined the agenda, and then Julia Stenhouse read the roll call and apologies

## Roll Call and Apologies

Apologies were noted from University of St Andrews, University of Glasgow, Lothian United HC, Stephen Neilson – SHA Club Director, David Mallon – SHA Director, Barry Cook – Sportscotland Partnership Manager, Scott McKean – SHA Director and Danos Sagias – SHA Director

## Introduction and Proposal of New Chair

Ewan Hunter described a brilliant response to their advertised positions of new directors and proposed Beverley Francis to be the new Chair. Beverley introduced herself to the board and discussed her background in community development and housing, civil service in Scotland and UK, and since 2015 she has been working as a consultant in the third sector focusing on leadership development and not for profit sector. Since 2020 she has been a consultant full time and left the civil service. Has extensive experience in governance and on boards.

Jim Rankin Proposes Beverley to Chair and James Yule seconded

**🄳 Board approves Beverley Francis as new Chair of SHA**

## SHA Strategy 2021-2025 Reminder & Update: For info

Key area focus - Enable clubs to take more control /responsibility for development and contribute to the running of competitions, Increasing sustainable participation in women and girls games, Working towards establishing handball as the team sport of choice in primary schools in scotland. Rapid growth happening in the North of Scotland. They approached 10 local authorities in Scotland and have been invited to 20.

SHA have attained the Preliminary Level of Equality Standard, and they will move on targeting the next level in the updated sportscotland Equality, Diversity and Inclusion framework .

There is a section on the website dedicated to the Masterplan for anyone who wants to know more. Any questions about the Masterplan can be directed to the office email address

Julia Stenhouse, Operations Manager presented the 2022-23 Annual Report in a form of a video-clip

## AGM

### Approval of minutes from 2022 AGM & 2023 EGM

Proposed by James and seconded by Fran

**🄳 Minutes of the previous AGM and EGM were approved**

### Confirm process for election of Directors - with suggested EGM by the end of October, at the end of the season (Chair/all)

Beverley and Ewan will meet later this week to discuss election of Directors at the EGM and the new proposed structure for the SHA. David Mallin is staying on board for now. Jim will remain as a board advisor.

**🄳 Board approve the process for election of directors and EGM by end of October**

### Confirm election of Accountant (all)

Drummond Laurie ltd nominated to be Accountants

Proposed by Fiona and seconded by Alison.

**🄳 Board approve election of Drummond Laurie as the Accountants for SHA**

### Financial Statements

Julia Stenhouse - Scott unavailable for the AGM.

Draft Accounts have been sent through but they are lined up to be signed, so essentially these are the finalised accounts. Finished year in reasonable shape, however with increased prices (facility and equipment - so next year will be challenging)

Made a small organisational surplus. There has been a conscious effort to streamline after last year's losses and to strengthen the financial security of the organisation in line with our policies and procedures.

Happy to report a 10% increase in memberships with greatest growth in youth players.

**Financial Statements were not voted on, but will be discussed further by Julia and Ewan and the board may need to vote at a later date.**

### Confirmation of Subscriptions and Fees for 2023-24 membership as per EGM earlier in the year

As agreed at the EGM membership price increases of 3% plus transaction fee will be the following:

* Senior Player registration (male) - from £30 to £35 (3%) + (1.4% + 20p Transaction Fee)
* Senior Player registration (female) - from £20 to £23.50 (3%) + (1.4% + 20p Transaction Fee)
* Youth Membership - from £20 to £23.50 (3%) + (1.4% + 20p Transaction Fee)
* Mini membership - £10 to £12 (3%) + (1.4% + 20p Transaction Fee)
* Scottish Cup Membership - from £15 to £16 (3%) + (1.4% + 20p Transaction Fee)
* Recreational Membership - from £5 to £5.50 (3%) + (1.4% + 20p Transaction Fee)
* Officials Membership - from £5 to £5.50 (3%) + (1.4% + 20p Transaction Fee)

### International Discussion

James - The 16 to 18 year olds with excellent skills, with the impact of Brexit creating obstacles with visas. Could the SHA and Sportscotland need to do more to assist the smaller organisations and SGB’s to play professionally in Europe?

Portugal is the easiest place right now to get to.

Ewan advised that they are pressing home the case to colleagues in the European Handball Association, but is reliant on clubs in Europe acting in accordance not only their countries laws but their countries visas. Similar to an ‘employer - employee’ relationship. Unfortunately SHA is not an employer, but an ‘interested party’. So vocal support. SHA can press, help educate and convince clubs abroad not to be scared of the bureaucracy and support young players.

Beverley - as a governing body we can advise members with information and tutorials about what is required, we may need to quantify the extent of this problem, what are the numbers involved, and speak to smaller SGB’s. Need informed evidence. Analyse the impact on our own ability to grow and develop because of these obstacles.

Ewan - many other SGB’s some smaller, some larger who are in a similar position and are discussing this currently

Jim - This is a problem for British Handball not just Scottish handball. UK Sport are responsible for ensuring the safe transportation for travel to and from competitions for British Athletes worldwide. Need to quantify the numbers within British Handball, discussions with UK Sport to discover the process other SGB’s use. International Handball Association and European Handball Association are reluctant for Scottish Handball to organise their own transfers, it has to be organised by UK Handball, which is a slow process.

Mounir - Should we charge to transfer players like some of our European counterparts?

Jim/ Julia - Release process from Uk to European, some of our European colleagues are happy for players to transfer for no fee at all. Yes generally, there are administrative fees and some charge a fee for ‘educational purposes’ but for instance if Denmark wanted a Scottish player to transfer to Denmark they would not charge for that process.

There are Federation Fees in professional contracts, it is infrequent when they are charged. It is a compensatory fee for the educational purposes of that athlete. It is a Federational level charge if we were to do it, it would have to be a federational decision so a motion would need to be voted on. If the athlete is a student there is no fee. Administration Fees go to Federation and Education Compensation goes to the club.

Mounir - As a club do we have any rights to charge players who don't pay?

Julia - British Handball said it is unusual to stop anyones transfer unless it's a professional contract. It is a British Handball issue, but I am happy to take it to British Handball if required.

### AOCB

There is current recruitment in place for Development Officer which closes on the 11th of September, details on the website.

Ewan thanked Julia Stenhouse for her enormous work over the last 3 years. She is leaving and moving on to Business Manager at Scottish Student Sports in the middle of September. In the interim, continue to utilise the office account for any office comms.

8th of September club affiliation forms due

11th of September Mens and womens league volunteer roles forms due

11th of September awards nominations due (outside committee to decide so applications should be descriptive and need two members signatures or they will be invalid)

18th of September Student Forms

18th Play waze evening Tutorial for Club Admin’s

23rd September start of the senior Leagues, get everyone signed up in advance (memberships and leagues)

28th October SHA awards and Ceilidh , Glasgow University Union, tickets to be released soon. Remember parking can be an issue

### Close of the meeting

Ewan Hunter thanked everyone for their time and ongoing commitment and closed the AGM.

## Decisions Summary

**🄳 Board approves Beverley Francis as new Chair of SHA**

**🄳 Minutes of the previous AGM and EGM were approved**

**🄳 Board approve the process for election of directors and EGM by end of October**

**🄳 Board approve election of Drummond Laurie as the Accountants for SHA**