Board of Management meeting minutes

31st March 2021 - online

|  |  |
| --- | --- |
| Version: | **1** |
| Adopted on: | **pending …** |
| Last reviewed on: | **pending...** |
| **Next review date:** | **N/A** |

|  |  |  |
| --- | --- | --- |
| **Attendee** | **Role** | **Attendance** |
| **Iain McKinven (IM)** | **Chair** | **Dial-in** |
| **Stevie Neilson (SN)** | **Chief Operations Officer** | **Dial-in** |
| **Melissa Hutcheon (MH)** | **Director - Comms** | **Apologies** |
| **Ewan Hunter (EH)** | **Director - Commercial** | **Dial-in** |
| **Hannah Keenan (HK)** | **Director** | **Apologies** |
| **Scott McKean (SM)** | **Director - Finance** | **Dial-in** |
| **Jim Rankin (JR)** | **Director - Competitions** | **Apologies** |
| **Danos Sagias** | **Director - Man Competitions** | **Apologies** |
| **Julia Stenhouse** | **Ops Manager** | **Dial-in** |
| **Barry Cook (BC)** | **sport**scotland **Partnership Manager** | **Dial-in** |
| **Marcin Zdrojewski (MZ)** | **SSA support (minutes)** | **Dial-in** |

## Welcome/check in/Apologies

IM welcomed all. Apologies noted MH, HK, JR and DS.

## Minutes of prev meetings (taken as read)/declare new COI

**🄳 Minutes of the Board meeting held on 27th January 2021 were approved**

No new COI were reported.

## Review of Previous actions

IM reminded those Board members that haven't yet filed their Board Self-Assessment and Board Skills Audit forms.

### 🅐 MZ to check who already filed Board Self-Assessment and Skills Audits and circulate it round the Board [20210331.01] see also 20210127.05

🅐 **Board members to note all future papers, agendas etc only available on MS Teams - book 121 sessions with JS (if necess) to familiarise/sort out access following this meeting [20210331.02]**

## Comms Update /Equality update (roll out to clubs Wedn 14th April)

JS presented social media data, in particular increase in SHA footprint, providing perspective re. other SGBs. Board expressed thanks for c50% improvement, and esp development of much greater capability in important platforms (Instagram/LinkedIn; important to reaching young people/potential commercial partners, respectively).

IM reminded about getting in touch with the clubs to introduce the equality update (see action **20210127.03**). Club update scheduled for Wed 14th April; important that Board members reach out to club contacts in order to help drive awareness/engagement re. Equality Policy and esp new Equality Working Group

## Approve Privacy Papers (pre-read)

**🄳 Privacy Policy was approved**

Proposed: SN

Seconded: EH

## Ops update/Strategy Refresh

SN informed that all the bookings for this year are in place, though naturally still some uncertainty around precise challenges ahead.

Work on a template (tips) for clubs on how to best to grow/increase their membership are on way, as well as guidance on risk assessments around returning to play.

A new kit supplier has been selected, and there are tentative plans for kit launch at Oriam around June.

SN emphasised focus on empowering clubs and sharing more ownership around delivery of events should allow to sport to expand further, and also help mitigate staff capacity as an obstacle to growth.

SN outlined upcoming medium term opportunities - hosting British Playoffs 2022-24 (see 7, below); SHA 50th anniversary 2022; potential Commonwealth Games tournament 2023) and asked SHA Board members to consider joining new separate sub-committee (Special Events Group) to help plan for and optimise opportunities associated with these events, helping to raise profile/develop commercial relationships)

🅐 **Board members to consider volunteering for Special Events Group; advise willingness to SH at or preferably before next Board meeting 26/05/2021 [20210331.03]**

## BHA/GB update (incl approval for hosting British finals 2022-4)

BHA have secured significant new four year funding package from UK Sport to help develop GB senior team, achieving significant positive national press coverage as a result. SHA Board welcomed this development, both in terms of increased resources and profile to support further development of Performance route/International competition opportunities for Scottish Handball Assoc players.

BHA Board have requested that SHA hosts British Playoffs for a 3 year period (2022, 2023, 2024) in order to provide continuity and consistency for planning purposes.

**🄳 SHA Board agreed to host British Finals 2022-24**

### 🅐 IM to confirm the will to host British Finals with the BHA [20210331.04]

SN confirmed plan for U21 GB competition season 2021-22; potential dates have been identified and agreed EHA/SHA.

Differing legislation and guidance between Holyrood and Westminster re. Travel for Elite sport have led to an unusual situation, whereby Scotland-based athletes have been unable to travel to participate in the limited GB training sessions which have been taking place over the last few months.

The SHA has supported and strictly followed all guidance from sportscotland and other relevant authorities throughout pandemic, and continues to discuss conditions and provisions to assess when it will be safe for our Scotland-based athletes to travel to participate in training sessions south of the border again.

Due to planned relaxation of travel restrictions due end-April, there may be opportunity for F17s to participate in GB training again over the summer, in preparation for potential upcoming tournaments.

SHA continues to work closely with sportscotland, the BHA and others to understand risks, regulations and relevant guidelines around potential return to GB-level training for athletes.

## Edinburgh Schools initiative - discussion

SM led discussion on reactivating SHA pre-pandemic plan to seek to create a Handball Hub for Edinburgh South East schools, centred at Oriam- a major aspect of which would be creating a potential pathway from youth to adult Handball. SM also noted previous relationship to Spartans, with SHA having provided Handball coaching sessions in past, as being another potential route for development.

SM asked for SHA Board view on potential for developing proposals further, both to promote Handball in the Edinburgh area, and to establish a template that could be reused in other potential growth locations for Scottish Handball.

SHA Board indicated enthusiasm for reactivating proposals, and thanked SM for his interest in teaming up with Allan Stokes to help progress these opportunities.

### 🅐 SM to link up with Allan Stokes around further steps on progressing with Edinburgh Schools [20210331.05]

## Date of next meeting

Likely to stick with last Wednesday evening of every alternate month; therefore assume next meeting will be Wedn 26th May.

## AOB

BC noted that preps for lifting the restrictions are ongoing. Constructive and positive discussion re. annual target setting process between sportscotland (BC) and SHA (SN/IM) around 2021-22 targets has largely concluded, and hopefully at the end of April / beginning of May the investment funding will be released. IM thanked BC for his hard work and support of SHA submission.

JS updated meeting on proposals to further develop womens’ league, incorporating clubs and university teams to try to facilitate more participation and regular competition.

## Close of meeting

IM thanked everyone and closed the meeting.

## Actions Summary

### 🅐 MZ to check who already filed Board Self-Assessment and Skills Audits and circulate it round the Board [20210331.01] see also 20210127.05

🅐 **Board members to note all future papers, agendas etc only available on MS Teams - book 121 sessions with JS (if necess) to familiarise/sort out access following this meeting [20210331.02]**

🅐 **Board members to consider volunteering for Special Events Group; advise willingness to SH at or before next Board meeting 26/05/2021 [20210331.03]**

### 🅐 IM to confirm the will to host British Finals with the BHA [20210331.04]

### 🅐 SM to link up with Allan Stokes around further steps on progressing with Edinburgh Schools [20210331.05]

## Decisions Summary

**🄳 Minutes of the Board meeting held on 27th January 2021 were approved**

**🄳 Privacy Policy was approved**

Proposed: SN

Seconded: EH

**🄳 SHA Board agreed to host British Finals 2022-24**