

# Use of Photographic & Video Images Policy

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## Foreword

The Scottish Handball Association (SHA) is committed to providing a safe environment for children and young people under the age of 18 to participate in handball. Essential to this commitment is to ensure that all necessary steps are taken to protect children and young people from the inappropriate use of their images in resources and media publications, on the internet, and elsewhere.

This policy will focus on the following key areas:

- The publishing of photographic and/or recorded images of children and young people;
- The use of photographic filming equipment at handball events;
- The use of video equipment as a coaching aid.

## Publishing Images

- Through the use of a Consent Form, we will ask for the permission of children and young people and parent/carer(s) to take and use their image.
- If a child/young person is named, we will avoid using their photograph.
- If a photograph is used, we will avoid naming the child/young person.
- We will NEVER publish personal details (email addresses, telephone numbers, addresses etc) of children and young people.
- We will only authorise the use of images of players in suitable dress (tracksuit, on mat clothing i.e. t-shirt and shorts, off mat clothing).
- Where possible, we will use photographs that represent the broad range of children and young people taking part in handball.
- We will ensure that images reflect positive aspects of children and young people's involvement in handball (enjoyment/ competition etc).

## Use of Photographic Filming Equipment at Handball Events

The SHA does not wish to prevent parents, carers or other spectators being able to take legitimate photographs or video footage of competitors. There is no legal power to prevent photography or filming in a public place, however, there is evidence that certain individuals will visit sporting events to take inappropriate photographs or video footage of young people. All event attendees should be vigilant about this possibility.

Any concerns during an event should be reported to the Safeguarding Officer or the Event Organiser.

- We will inform athletes and parent/carer(s) when an official photographer will be in attendance at an event and ensure they consent to both the taking and publication of images for promotional purposes.
- We will not allow unsupervised access to athletes at events.
- We will act on the concerns of any athletes and parents/carer(s) regarding the inappropriate use of photographic equipment.
- We will ensure that any photographic images taken and used by SHA will be stored securely.

## Use of Video Equipment as a Coaching Aid

The use of video equipment can be a valuable coaching aid.

- We will ensure that children and young people and their parents/carer(s) are aware that this is part of the coaching programme.
- We will be clear that the purpose of filming is as a coaching aide and where the material will be used.
- We will ensure that coaching films will be stored securely.
- We will seek written permission from the children and young people and their parents/carer(s) for the use of photography and video analysis.
- We will ensure that there is an appropriate approved adult from the club present during filming.