

Board of Management meeting minutes

27th May 2020 - online

Version: 1

Adopted on: 2020.07.01

Last reviewed on: 2020.07.01

Next review date: N/A

Attendee	Role	Attendance
Iain McKinven (IM)	Chair	Dial-in
Stevie Neilson (SN)	Chief Operations Officer	Dial-in
Melissa Hutcheon (MH)	Director - Comms	Dial-in
Euan Hunter (EH)	Director - Commercial	Dial-in
Hannah Keenan (HK)	Director	Dial-in
Scott McKean (SM)	Director - Finance	Dial-in
Jim Rankin (JR)	Director - Competitions	Dial-in
Barry Cook (BC)	sportscotland Partnership Manager	Dial-in
Allan Stokes (AS)	Children 1st	Dial-in
Marcin Zdrojewski (MZ)	SSA support (minutes)	Dial-in

1. Welcome and introductions

IM welcomed everyone to the meeting. No new conflict of interests were declared.

2. Apologies

No apologies were received.

3. Minutes of previous meetings (taken as read)

- Minutes of the meeting held on 29th April 2020 were approved by the Board

The Board reviewed and discussed the status of open actions agreed during previous meetings.

4. Coach Education Group

IM encouraged AS to walk the Board through the current status of coach education.

AS started by indicating that it has been a subject discussed for quite some time and that he has managed to put together round the table a wide breadth of people with different backgrounds and expertise.

Current focus is around introductory courses, in particular creating resource materials for fundamentals (stage 1 and 2). In terms of timescales - stage 1 course should be all completed by mid July. Alison at the SSA is currently working on graphical assets for it. Also looking at other publications using alternative media such as EHF channels.

Currently on agenda is making a good use of online resources, taking away the need to be stuck in the class and making as much content available remotely as possible. AS is keen to have it ready by Christmas.

JR notified that it will be a prerequisite to have a coach that holds an EHF masters coaching license. BC observed that UK coaching will be retired with a probable time scale around 2023. A new body - SQA (Scottish Qualification Association) is to take over. There are currently 187 different coaching qualifications on Scottish Qualification Framework, hence the appetite to create a more unified coaching pathway.

EH underlined that obviously SHA wants to be accredited through SQA and presumed that it will piggyback on existing courses and hence not incur any additional admin costs. He then asked about the format of the accreditation.

BC confirmed that Derek at **sportscotland** is currently working on it and further informed that qualifications acquired at university or college will now be considered.

The Board thanked AS for his insight.

5. Current Handball position and future direction (incl framework for resumption/Plan On A Page

SN noted that it is likely that this weekend some sports, such as tennis or golf, will be getting back. He was unsure though, whether SHA should place any statement on the media, as at this stage the organisation will not be doing anything, however he was of the opinion that it might be sensible to release a statement at each of the easing lockdown measures stage.

SN informed that he has held a meeting with the EHF earlier today and put forward a notion, based on SHA strategy, to restart primary schools. He is keen to ask EHF how they can support moving SHA primary schools programme forward.

It was agreed to coordinate the restart strategy with the EHF.

SN further highlighted that the organisation is looking at a lot of handball equipment from EHF of approximately \$5k overall value.

SN further shared SHA 2020-21 Milestones overview, in particular Edinburgh Cup, a big Junior international tournament at Oriam, potentially to be held on 2 outdoor astro and 2 indoor floors, which should further increase handball profile.

EH was supportive re releasing messages to the membership at each phase of easing the lockdown, reflecting that the earlier it is done the better.

BC advised to be consistent across other indoor sports around these messages.

6. Current Financial Position

SM reported on April finances, highlighting a marginal surplus. The organisation is in a fairly strong cash position, sitting in around £34k.

After some discussions, both SN and SM are leaning towards moving to Xero accounting, which should enable presenting the finances for the Board in a much easier way.



7. Comms update (incl FB/SSS Partnership Agreement/Quiz and individual Board members reaching out to Clubs)

MH reflected that she is keen on using the Board's expertise to reach out to the clubs - getting a sense of how people are reacting to the comms and measuring whether SHA is doing things right.

She further observed that a bit of reposting on Twitter could yield some positive results, keen to see more Board members taking part in sharing good and interesting content, as this will ensure keeping the good momentum. She was happy to draft some guidelines but on the other hand cautious not to imply some unnecessary restrictions.

Currently SHA is using two channels: Twitter and Facebook.

EH emphasised that the original content is key and that it would be helpful to search for other original content and share it via LinkedIn.

MH agreed and encouraged the Board to share news from the SHA website.

EH further suggested tagging **sportscotland** comms team, as this will make it easier for them to reTweet any information.

IM to share a proposed club contact list with the Board [20200527.01]

8. AOB

None were raised..

9. Date next meeting

Next meeting was agreed to be held on 1st of July 2020.

10. Close of meeting

IM thanked everyone and closed the meeting.



Iain.McKinven@scottishhandball.com

Actions Summary

- ❓ IM to share a proposed club contact list with the Board [20200527.01]

Decisions Summary

- ☐ Minutes of the meeting held on 29th April 2020 were approved by the Board

